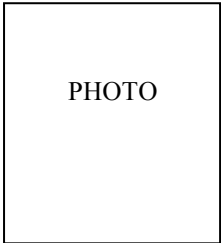


**Riffa Views International School**  
**Human Resources Office**  
 PO Box 3050, Manama, Kingdom of Bahrain  
 Tel: +973 1656 5002 / Fax: +973 1791 0392  
 humanresources@rvis.edu.bh  
 www.rvis.edu.bh



**Personal Information Form (PIF) for Local Hire Teacher**

Please attach to this form your cover letter, resume, copy of valid Teaching Certificate/s, Degree/Diploma, two letters of recommendation, photocopy of passport, passport size color photograph.

Submit your completed packet to the RVIS Human Resources Office by email (preferably) or by post.

**Date of Application** \_\_\_\_\_

**Full Name**  
 \_\_\_\_\_  
*First Middle Last Known As*

**Contact Address**  
 \_\_\_\_\_  
*Street /PO Box City State/Province/Zip Country*

<b>Telephone</b>	_____	<b>Mobile</b>	_____
<b>Fax</b>	_____	<b>Email</b>	_____
<b>Skype Address</b>	_____	<b>Personal Website</b>	_____
<b>Date of Birth (mm/dd/yyyy)</b>	_____	<b>Place of Birth</b>	_____
<b>Nationality</b>	_____	<b>Passport Number</b>	_____
<b>Country of Issue</b>	_____	<b>Expiry Date</b>	_____

**Religion (Required for Bahraini visa application)** \_\_\_\_\_

**Marital Status**      Single     Married

**School Aged Children – Name and DOB (mm/dd/yyyy)**

1.	_____	3.	_____
2.	_____	4.	_____

**Applicant’s first teaching preference**    1. \_\_\_\_\_  
**Applicant’s second teaching preference**    2. \_\_\_\_\_

**Highest qualification / Date degree obtained / From which educational institution / Country**

1. \_\_\_\_\_  
 2. \_\_\_\_\_

**Field(s) of Certification / Certifying State or Province / Country / Effective Date / Expiry Date / Specialties**

1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_

**Number of years full-time teaching experience (excluding student teaching)** \_\_\_\_\_  
 Number of years full-time teaching in a North American curriculum school (excluding student teaching) \_\_\_\_\_

**List extra-curriculum activities you are willing to sponsor or coach**

1. \_\_\_\_\_ 3. \_\_\_\_\_  
 2. \_\_\_\_\_ 4. \_\_\_\_\_

**Do you have a criminal record?**     Yes     No    *If yes, please briefly explain.* \_\_\_\_\_

**Have you ever had an employment contract terminated?**     Yes     No    *If yes, please briefly explain.* \_\_\_\_\_