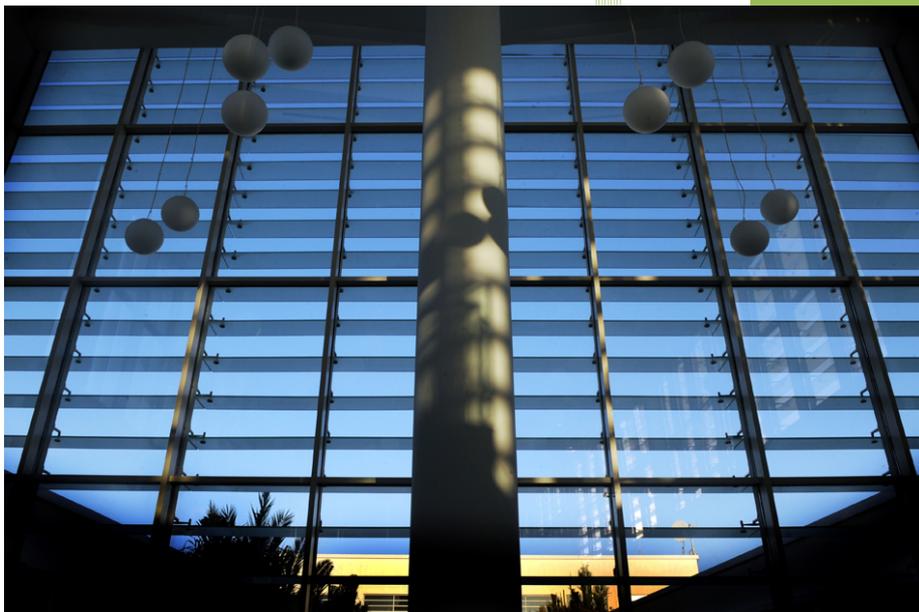


Overview

Parent Consultative Council (PCC)



Purpose

To establish a Parent Consultative Council (PCC) to promote opportunities for communication between the school and its parent community. The PCC is not intended to substitute for the parent programs currently in place but rather to seek to complement and strengthen the home-school relationship.

PCC Membership

- ◆ 3 to 7 Parent Representatives
- ◆ 1 Teacher
- ◆ Director and Selected Member(s) of Leadership

PCC Guidelines

Consistent with guidelines set forth by the National Association of Independent Schools and International Schools Services schools that employ this model:

1. The PCC is an input group, designed to promote structured, two-way communication. As such, the PCC receives and shares feedback between members of the school and the school's community; it helps to identify and clarify school related issues; and it will assist in sponsoring activities and programs that would be of benefit to the school community (i.e. parent workshops, educational seminars, fund raising, etc.). PCC will be requested by the RVIS Board of Trustees to assist with a designated topic.
2. The PCC will serve as a resource available for parents to provide input for consideration by the school Principals, the Director and the Board of Trustees. The PCC is not a decision-making body rather its focus will be to provide input and insight and to make suggestions that can help to strengthen the school's educational program. It is also a means for school administration to provide information on school programs and activities. As such, the PCC is also a resource for the Director to provide information about school programs and events and to solicit ideas and recommendations from the PCC to inform his decisions.
3. The PCC will meet four times a year. Meetings will be limited to PCC members and every effort will be made to keep the duration of meetings to one hour. A member of the Board of Trustees will attend two PCC meetings per year.
4. PCC membership will consist of 3-7 parent representatives. As the school grows each division will create its own PCC. Additionally, a teacher representative, Principal and Director will be members of the PCC. PCC parent members will be self-nominated and then selected by the Director with the concurrence of the Board of Trustees. The selection process will seek to ensure that the membership of the PCC reflects the diverse nature of the parent community. The term of service for members will be two years (September to June).
5. The Director will prepare meeting agendas that include items submitted from PCC members. The Director will also facilitate the meetings. An administrative assistant will attend to take minutes.
6. The Director will act as the liaison between the Board of Trustees and the PCC. In addition, the school will publish a condensed version of their PCC meeting minutes for review within the school community.
7. To honor individual privacy, the PCC will not entertain discussion on individual students, teachers, or on personnel matters. Such issues are better addressed through the school's regular channels of communication. The PCC provides a forum for contributing parents to provide input and insight as we develop our school. The PCC does not concern itself with the problems of individual families or students. The PCC also recognizes that budgetary matters are the responsibility of the school administration and the Board of Trustees.
8. All governance responsibilities of RVIS remain under the jurisdiction of the Director and the Board of Trustees as directed by RVIS Board of Trustees policy.