**PCC Meeting**

**Agenda & Minutes**

**Purpose:**
- Information Item \( I \)
- Dialogue & Understanding \( U \)
- Decision Required \( D \)
- Action \( A \)

**Attendees:** Abdulla Al Khalifa, Elham Rajai, Khalifa Al Khalifa, Sam Kobeissi, Jenny McDonald, Felanie Mallare, Callie BushMiller, Kurt Nordness

**Apologies:** Mohammed Al Jamea,

**Date:** 10 October, 2017  
**Time:** 2:00 pm  
**Location:** Board Room

**Mission Statement** - Riffa Views International School is a non-profit, college preparatory school committed to implementing the best educational practices from around the world, while being sensitive to local cultural values. We strive to be a community of learners engaged in becoming intellectually adept, technologically proficient, and ethically guided contributors to a global society.

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<tr>
<th>Leader</th>
<th>Agenda Item</th>
<th>Discussion / Decision</th>
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<tbody>
<tr>
<td>Kurt</td>
<td>Welcome Check-In</td>
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| PCC    | Current Emerging Matters (20 mins) | 1. Academic challenge can be higher—many reasons for the situation. Need students to be more serious about their academic work.  
2. Consider highlighting, awarding, student performance.  
3. Create a school system for regular recognition of good work/good effort. Include goal setting and measuring progress on the goals.  
4. Students should also be recognized for good behavior and work to change the negative behavior to positive behavior.  
5. Define RVIS student and what makes them unique.  
6. Ensuring RVIS students understand essentials of local culture. Eg, currency and other.  
7. Teachers should expect a higher level of rigor when students are given options for homework.  
8. School culture related to student behavior and teacher practice so every student has the opportunity to learn, is getting encouraged and break the cycle of labeling kids into a certain category, including bullying.  
10. Web-site, need more information, ie: IB program, details of PTP contact information for specific programs.  
11. Have e-mail for PTP or PCC e-mail.  
12. Need to encourage/push parents to participate in school events.  
13. Role model to instill leadership. |

Minutes of the meeting will be shared with the PCC members, but a report will be generated for the Board and another for the public.
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<th><strong>Director's Report (15 mins)</strong></th>
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| **Special Topic (30-mins).** | Kurt requested areas which high-lighted best aspects of RVIS, that could be discussed with BQA to show RVIS is an outstanding school:  
  ● Very highly qualified teachers, who are caring  
  ● Size of classes  
  ● Collaboration with ISS  
  ● Family feel - local neighborhood  
  ● Meeting and communication with teachers and leadership is very easy |
| **AOB & Wrap Up.** | Requested observations about the meeting from PCC members after meeting ended:  
  ● Meeting was efficient and a good start.  
  ● PCC would like to have meeting with BOT.  
  ● Strategic planning insights to be shared with PCC.  
  ● Get RVIS web-site sent to companies in US - ie oil companies. |
| **Addendum** | As discussed, the top voted topics (in bold) mentioned above in current emerging matters were relayed to the Board of Trustees in their latest Board Meeting on 17 October, 2017 |