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Dress Code Policy

2025 – 2026

Riffa Views International School (RVIS) - Dress Code Policy

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DOCUMENT CONTROL	
Policy Reference	Dress Code Policy – RVIS -25-02
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Next Scheduled Revision (yearly)	April 2026

1. Purpose

The purpose of this policy is to establish clear guidelines regarding appropriate attire for all staff members to maintain a professional and respectful environment that reflects the values and standards of the school.

2. Scope

This policy applies to all staff members, including teaching and administrative personnel, while on school premises or during school-related events.

3. References

- School Professional Standards.
- Local labor laws, regulations, and cultural practices regarding workplace attire.

4. Responsibilities

- All staff members are responsible for adhering to the dress code and maintaining a professional appearance.
- School leadership is responsible for enforcing the dress code and making final determinations on appropriate attire.

5. Policy Coverage

A. Clothing Requirements

- Staff members must not wear clothing with large logos, excessive wear, fading, rips, or tears.
- Tattoos must not be visible during school hours.
- Prohibited attire includes shorts (except for PE staff), combat pants, and cargo pants.
- Jewelry should be discreet and professional.
- Visible body piercings, aside from small earrings, are discouraged.

B. Male Staff Dress Code

- Male staff must wear smart business casual attire, including button-down shirts paired with trousers or chinos. Shorts, cargo or combat pants are not permitted. Clean, pressed formal or dress shirts are required daily.
- **Formal shoes** are required—no sandals, flip-flops, casual trainers, or slippers.
- **Jackets or blazers are mandatory** for parents' evenings and school events.

C. Female Staff Dress Code

- Female staff must wear smart attire, including blazers or jackets with trousers (skirts must be below the knee).
- T-shirts are not permitted.
- Clean formal or smart open shoes are acceptable.
- Dresses and blouses should adhere to modesty standards, covering the knee when sitting, standing, or bending.

D. Physical Education (PE) Staff

- PE staff are required to wear provided polo shirts and shorts.
- After-School Sports Club teachers should wear professional dress and may change after school if necessary.

E. Professional Conduct Reminders

- Staff members are role models for students and should maintain a professional and business-like appearance at all times.
- Be mindful of diverse backgrounds when interacting with parents.
- High standards of personal hygiene and grooming are expected to minimize discomfort caused by the climate.
- ID cards must be worn during school hours for security and safety purposes.

F. General Guidelines

- All employees are expected to exercise good taste and conservatism in their dress.
- Faculty should not wear tight-fitting or revealing clothes, flip-flops, beach sandals, sports sandals, athletic shoes, denim/jean material of any color, cargo pants, leggings (instead of trousers), or T-shirts.
- Advanced approval is required for faculty wishing to wear blue jeans, outfits made of denim, shorts, or T-shirts for any special outing or occasion.
- Smart-looking shorts and polo shirts are acceptable only for PE department personnel.

G. Thursday Dress Code

- Every Thursday, staff members are required to wear the school polo shirt (will be provided to everyone soon).
- Jeans are permitted on Thursdays only, provided they are dark blue, black, neat, free of rips, tears, or fading. No skinny jeans will be allowed.